

Rep Master

The **Representative Master** can be used as a contact list for the Sales department.

- Select the **Dealer Profile** application > Reports > Rep Master

The screenshot shows the 'Dealer Profile' application interface. At the top, there is a search bar and navigation options. The main content area displays details for 'Clarksville Auto Auction - 1 > Larry Seay - 1'. Below this, there are tabs for 'Dealer', 'Representatives', 'Account', 'Banking', and 'Vehicles'. The 'CONTACT INFORMATION' section includes fields for address, phone, and email. On the right, a 'REPORTS' sidebar is visible, with 'Rep Master' highlighted. A green box in the top right corner contains the text 'ADMIN ONLY; do not use'.

- This will launch the report wizard

The 'Report Sorting' dialog box is shown. It has a title bar with 'Report Sorting' and a close button. The 'Sales Person' dropdown is set to 'All'. The 'Sort Order' dropdown is set to 'Dealer Name'. There are two checkboxes: 'List First Rep Only' (unchecked) and 'Include All Dealers' (checked). At the bottom, there are 'Ok' and 'Cancel' buttons.

- You may include any, all, or just one salesperson in the report or sort by:
 - Last Name
 - Dealer Name
 - Allowed (buy/sell permissions)
 - City
 - State

- o Zip
- o Cash Only (authorized for non-check or draft buyer payments)
- Click 'OK' when done to create and print the report.

Report

100%

Representative Master

Dealer	Representative	Salesperson	Allowed	DOB	CashOnly	Home	Mobile	Home 1	Mobile 1	Cit
1 Stop Motorsports	Dachtler Hans		Buy				931-802-5480			Clarksvil
1 Stop Motorsports	Dachtler Josh		Buy			931-349-9079				Clarksvil
101 Motorsports	Sharp Brian		Buy / Sell				615-554-3116			NASHVI
109 Auto Sales Inc.	Mcfadden Alan		Buy / Sell			615-325-4896	615-403-1190			PORTLA
109 Auto Sales Inc.	Brown Roger	Jason Taylor	Buy / Sell			615-325-4896				Portland
109 Auto Sales Inc.	MCFADDEN ALAN		Buy / Sell	12/29/1959		615-325-5407	615-403-1190			PORTLA
109 Auto Sales Inc.	BROWN ROGER		Buy / Sell	01/23/1975			615-681-5109			PORTLA
1st Choice Auto Sales, LLC	Oliver Aj		Buy / Sell			931-553-1575				Clarksvil
1st Choice Auto Sales, LLC	Hendrix Paris	Jason Taylor	Buy / Sell			931-553-1575				Clarksvil
1st Choice Collision Center	Lowe Justin		Buy / Sell			931-232-8200				DOVER
1st Choice Collision Center	Lange Billy		Buy / Sell							Dover
1st Investors	Michlilsh Zachary		Buy / Sell			770-956-3876				Atlanta
2 BROTHERS AUTO SALES	Michell jr Gilbert		Buy / Sell			270-925-2701				OWENS
231 Car Sales Inc.	Moore Lp		Buy / Sell			615-444-9599				LEBANON
231 Car Sales Inc.	Mckinney Josh	Jason Taylor	Buy / Sell			615-444-9599				Lebanon
231 Car Sales Inc.	MOORE LYNOTTE		Buy / Sell	08/12/1954		615-443-4683	615-364-9081			LEBANON
231 Car Sales Inc.	MCKINNEY JOSHUA		Buy / Sell	11/29/1976			615-513-4502			LEBANON
3 Rivers FCU	Davis Joama		Buy / Sell			800.825.3641				Fort Way
4 POINTS AUTO LLC	Pino Jose	Nikki McCoy	Buy / Sell			615-391-0900				OLD
4 POINTS AUTO LLC	MENDOZA ARNALDO	Nikki McCoy	NA	06/06/1985			901-601-2545			CORDO
4 POINTS AUTO LLC	FIGUEREDO IVAN	Nikki McCoy	NA	05/30/1967			901-598-8015			BRENTV
4 POINTS AUTO LLC	PINO FIGUEREDO	Jason Taylor	Buy / Sell	04/24/1965			615-943-3008			MOUNT
4 POINTS AUTO LLC	FELGENDREHER	Nikki McCoy	Buy / Sell	04/06/1984			901-488-6047			BRENTV

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