

Cleared Payments Report

The Cleared Payments report lists only Cleared payments in order of Trans ID. This report is used to reconcile the Auction's bank statement with the AMS System. Using the Clear Payment orders (Cash or Check) the 'Cash in Bank' account GL1020 is reduced.

The screenshot shows the AMS System interface. At the top, the 'Payments and Deposits' application is selected. The 'Reports' menu is open, and the 'Payment' option is highlighted. The main table displays a list of cleared payments with columns for Trans ID, Run#, VSN, Title, Status, Date, Deposits, Payments, Account, and Rep.

Trans ID	Run#	VSN	Title	Status	Date	Deposits	Payments	Account	Rep
00000000	A029	512463	TI	CSH	08/03/2022 - 0..	\$0.00	\$16,765.00	AMDEN AUTO...	Sam Harris
00000000	B026	512700	TA	CSH	08/05/2022 - 0..	\$0.00	\$1,265.00	EXCELL AUTO...	Tim Brewer
00000000	B028	512702	TI	CSH	08/05/2022 - 0..	\$0.00	\$1,875.00	EXCELL AUTO...	Tim Brewer
00000000	A002	512724	TA	CSH	08/05/2022 - 0..	\$0.00	\$525.00	EXCELL AUTO...	Tim Brewer
00000000	A005	512732	TA	CSH	08/05/2022 - 0..	\$0.00	\$795.00	EXCELL AUTO...	Tim Brewer
00000000	B059	512756	TI	CSH	08/05/2022 - 0..	\$0.00	\$1,165.00	EXCELL AUTO...	Tim Brewer
00000000	A007	512763	TI	CSH	08/05/2022 - 0..	\$0.00	\$595.00	EXCELL AUTO...	Tim Brewer
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$8.00	West End Aut...	Keith Settle
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$10.00	West End Aut...	Keith Settle
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$877.00	West End Aut...	Keith Settle
99999999	A031	512760	TI	FPT	08/04/2022 - 0..	\$0.00	\$3,425.00	THE LEADER ...	Jon Davachi
99999999	A022	512738	TI	FPT	08/04/2022 - 0..	\$0.00	\$19,245.00	PROCAR LLC	keith reecer
99999999	B027	512701	TI	FPT	08/05/2022 - 0..	\$0.00	\$4,730.00	911 AUTO SA...	Luther Anderson

- Select the Payments and Deposit application
- Select the 'Reports' then sub-menu 'Payments'
- Select the Cleared Payment Report
- This will Launch the wizard to generate the report.

The screenshot shows the 'Cleared Payments' wizard dialog box. The 'Type' is set to 'All'. The 'Begin Date' is 09/24/2019 and the 'End Date' is 09/16/2022. The 'Begin Time' is 00:00:00 PM and the 'End Time' is 11:59:59 PM. The 'Clerk' is set to 'All'. The 'Ok' button is highlighted.

- Here you can choose the Date range you would like to run the report for
- You can choose to sort by Clerk or Type of you can just leave it on the default "All"
- Click 'OK' when done to create and print the report.

Report

100%

Cleared Payment Report

From 09/01/2019 To 09/16/2022

Type	Trans id	VSN	Lot	Clerk	Payee	Date Cleared	Amount Cleared	Title
CSC	0	100097	A042	Nikki McCoy	Location Services Remarketing	12/28/2020 11:19:28 AM	\$545.00	TI
CSC	0	100097	A042	Nikki McCoy	Location Services Remarketing	12/28/2020 11:17:36 AM	\$545.00	TI
CSC	0	100097	A042	Nikki McCoy	Location Services Remarketing	12/28/2020 11:19:05 AM	\$545.00	TI
Sub Total							\$1,635.00	
Grand Total							\$1,635.00	

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