

# Payment Reports

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# Cleared Payments Report

The Cleared Payments report lists only Cleared payments in order of Trans ID. This report is used to reconcile the Auction's bank statement with the AMS System. Using the Clear Payment orders (Cash or Check) the 'Cash in Bank' account GL1020 is reduced.

The screenshot shows the 'Payments and Deposits' application. At the top, there is a search bar and filters for VSN, Trans ID, and \$ Amount. Below this, there are fields for Date (8/1/2022) and Clerk (All Clerks). A sidebar on the left shows navigation options: Pending (23), Cleared for Deposit (13), Checks (0), Drafts (0), Floor Plan (3), and Cash (10). Below these are Deposited (28), Issued Checks (42), and Cleared Payments (0). The main area displays a table of payments with columns: Trans ID, Run#, VSN, Title, Status, Date, Deposits, Payments, Account, and Rep. The table shows 13 rows of data. On the right, a 'REPORTS' sidebar lists various report types, with 'Payment' and 'Cleared Payments' highlighted with red boxes.

Trans ID	Run#	VSN	Title	Status	Date	Deposits	Payments	Account	Rep
00000000	A029	512463	TI	CSH	08/03/2022 - 0..	\$0.00	\$16,765.00	AMDEN AUTO...	Sam Harris
00000000	B026	512700	TA	CSH	08/05/2022 - 0..	\$0.00	\$1,265.00	EXCELL AUTO...	Tim Brewer
00000000	B028	512702	TI	CSH	08/05/2022 - 0..	\$0.00	\$1,875.00	EXCELL AUTO...	Tim Brewer
00000000	A002	512724	TA	CSH	08/05/2022 - 0..	\$0.00	\$525.00	EXCELL AUTO...	Tim Brewer
00000000	A005	512732	TA	CSH	08/05/2022 - 0..	\$0.00	\$795.00	EXCELL AUTO...	Tim Brewer
00000000	B059	512756	TI	CSH	08/05/2022 - 0..	\$0.00	\$1,165.00	EXCELL AUTO...	Tim Brewer
00000000	A007	512763	TI	CSH	08/05/2022 - 0..	\$0.00	\$595.00	EXCELL AUTO...	Tim Brewer
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$8.00	West End Aut...	Keith Settle
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$10.00	West End Aut...	Keith Settle
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$877.00	West End Aut...	Keith Settle
99999999	A031	512760	TI	FPT	08/04/2022 - 0..	\$0.00	\$3,425.00	THE LEADER ...	Jon Davochi
99999999	A022	512738	TI	FPT	08/04/2022 - 0..	\$0.00	\$19,245.00	PROCAR LLC	keith reecer
99999999	B027	512701	TI	FPT	08/05/2022 - 0..	\$0.00	\$4,730.00	911 AUTO SA...	Luther Anderson

- Select the Payments and Deposit application
- Select the 'Reports' then sub-menu 'Payments'
- Select the Cleared Payment Report
- This will Launch the wizard to generate the report.

The screenshot shows the 'Cleared Payments' wizard dialog box. It has a title bar with a close button (X). The dialog contains several fields: 'Type' set to 'All', 'Begin Dat' set to '09/24/2019', 'End Date' set to '09/16/2022', 'Begin' set to '00:00:00 PM', and 'End Time' set to '11:59:59 PM'. There is also a 'Clerk' dropdown set to 'All'. At the bottom, there are 'Ok' and 'Cancel' buttons. Red boxes highlight the 'Begin Dat', 'End Date', and 'Ok' fields.

- Here you can choose the Date range you would like to run the report for
- You can choose to sort by Clerk or Type of you can just leave it on the default "All"
- Click 'OK' when done to create and print the report.

### Cleared Payment Report

From 09/01/2019 To 09/16/2022

Type	Trans id	VSN	Lot	Clerk	Payee	Date Cleared	Amount Cleared	Title
CSC	0	100097	A042	Nikki McCoy	Location Services Remarketing	12/28/2020 11:19:28 AM	\$545.00	TI
CSC	0	100097	A042	Nikki McCoy	Location Services Remarketing	12/28/2020 11:17:36 AM	\$545.00	TI
CSC	0	100097	A042	Nikki McCoy	Location Services Remarketing	12/28/2020 11:19:05 AM	\$545.00	TI
<b>Sub Total</b>							<b>\$1,635.00</b>	
<b>Grand Total</b>							<b>\$1,635.00</b>	

# Float Payment Report

The Float payment report lists all buyer payments that the Auction has decided to hold for a period of time. As part of the Buy Settle order a user may designate any payment as 'Float'.

The screenshot shows the 'Payments and Deposits' application. The left sidebar has a 'Payments and Deposits' tab selected. Below it are filters for Date (8/1/2022) and Clerk (All Clerks). The main area shows a table of transactions with columns: Trans ID, Run#, VSN, Title, Status, Date, Deposits, Payments, Account, and Rep. The table contains 13 rows of data. On the right, a 'REPORTS' sidebar is open, showing a list of report types. 'Payment' and 'Float Payments' are highlighted with red boxes.

Trans ID	Run#	VSN	Title	Status	Date	Deposits	Payments	Account	Rep
00000000	A029	512463	TI	CSH	08/03/2022 - 0..	\$0.00	\$16,765.00	AMDEN AUTO...	Sam Harris
00000000	B026	512700	TA	CSH	08/05/2022 - 0..	\$0.00	\$1,265.00	EXCELL AUTO...	Tim Brewer
00000000	B028	512702	TI	CSH	08/05/2022 - 0..	\$0.00	\$1,875.00	EXCELL AUTO...	Tim Brewer
00000000	A002	512724	TA	CSH	08/05/2022 - 0..	\$0.00	\$525.00	EXCELL AUTO...	Tim Brewer
00000000	A005	512732	TA	CSH	08/05/2022 - 0..	\$0.00	\$795.00	EXCELL AUTO...	Tim Brewer
00000000	B059	512756	TI	CSH	08/05/2022 - 0..	\$0.00	\$1,165.00	EXCELL AUTO...	Tim Brewer
00000000	A007	512763	TI	CSH	08/05/2022 - 0..	\$0.00	\$595.00	EXCELL AUTO...	Tim Brewer
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$8.00	West End Aut...	Keith Settle
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$10.00	West End Aut...	Keith Settle
00000000	A001	512773	TI	CSH	09/15/2022 - 0..	\$0.00	\$877.00	West End Aut...	Keith Settle
99999999	A031	512760	TI	FPT	08/04/2022 - 0..	\$0.00	\$3,425.00	THE LEADER ...	Jon Davachi
99999999	A022	512738	TI	FPT	08/04/2022 - 0..	\$0.00	\$19,245.00	PROCAR LLC	keith reecer
99999999	B027	512701	TI	FPT	08/05/2022 - 0..	\$0.00	\$4,730.00	911 AUTO SA...	Luther Anderson

- Select the Payments and Deposit application
- Select the 'Reports' then sub-menu 'Payments'
- Select the Cleared Payment Report
- This will Launch the wizard to generate the report.

The 'Float Report' dialog box is shown. It has a title bar with a close button. Below the title bar are two date selection fields: 'Begin Sale Date' and 'End Sale Date', both set to '09/27/2022 Consign'. Below these is a 'Sort' dropdown menu set to 'Float Date'. At the bottom are 'Ok' and 'Cancel' buttons.

- Here you can choose the Date range you would like to run the report for
- You can choose to sort by Float Date which is the default
- Click 'OK' when done to create and print the report.

# UnPaid Buyers Report

The Un Paid Buyers report provides information for vehicles whose payments are outstanding. You may run this report from the Sale Profile or Payments and Deposits application.

- Select the Payments and Deposit application
- Select the 'Reports' and then the sub-menu 'Un-Paid Buyers'
- You will have two options 'Un-Paid Buyers' or Un-Paid Buyers with Fees' Report

Sale Date Select

✕ h the wizard to generate the report.

Sale Dates

Name	Status
------	--------

Select All Sale Date       Include TA Deals

Include Un-deposited Payme       Include Announcement

Include TF Deals       Include Page Break

Hide Notes

**Unpaid Buyers without fees**

Unpaid Buyers

Sale Date

Account

Select All Sale Date       Include All Dealers

Include Un-deposited Payme       Include TA Deals

Include TF Deals       Include Announcement

Hide Notes       Include Page Break

**Unpaid Buyers with fees**

- You may designate a specific sale or check the check box 'Select All Sale Date' to include all Sale Dates. You may also include payments posted in the system but have not been deposited by checking the box 'Include undeposited payments.'
- Click 'OK' when done to create and generate the report.

# UnSold Vehicle Schedule Report

This report provides a detail of the Vehicle Charges, Adjustments, Transportation, Repair and Registration Fees earned on a sale-by-sale basis for any Un Sold vehicles; **No Sale**, **Turn Down**, or **If Down** states.

Sale Profile

Consignment Sales **5**

Items per Page: 15 First < 1-5 of 5 > Last

Start Date 6/1/2022 End Date 10/16/2022

Date	Time	Name	Type	Status	Vehicle Count	Bidder Count	Seller Count	Guest Count	Res. Allocation
09/27/2022	12:00:00 PM	169 - Tuesday Sale	Consign	Current	7	1	3	0	0.0
08/11/2022	01:30:00 PM	163 - Thursday	Consign	Current	69	1	15	0	0.0
08/11/2022	01:30:00 PM	168 - Thursday	Consign	Current	0	0	0	0	0.0
08/04/2022	01:30:00 PM	162 - Thursday	Consign	Current	150	53	25	1	0.0
07/28/2022	01:30:00 PM	161 - Thursday	Consign	Current	103	47	27	0	0.0

Lane Detail Registered Buyers Registered Sellers Run Numbers Registered Guests

All  A  1  B

	Count	Percent		Count	Percent
Sold:	51	38%	Pre Sale Total:	2	1%
If Sale:	0	0%	No Show:	0	0%
No Sale:	83	61%	Total Offered:	136	
Thru Block Total:	134	99%	Pulled from Sale:	14	9%

Run #	Seller	State	Year	Make	Model	Style	VSN	VII
1032	GARY SIMMONS LEASE SALES	InActive	2007	Toyota	Tundra	2WD Double 14...	512680	5TFRV54157X
A001	MIRACLE CHRYSLER-DODGE-J...	InActive	2006	Ford	F-150	Supercab 145" ...	512773	1FTRX12W66P
A002	MIRACLE CHRYSLER-DODGE-J...	Open Sold	1994	Honda	Civic	2dr Coupe 1.6L ...	512724	2HGCEJ122XRH
A003	TENNESSEE QUICK CASH INC	Open Sold	1995	CHEVROLET	SUBURBAN	1500	512600	3GNEC16K15C
A003x	TENNESSEE QUICK CASH INC	Open Sold	2003	FORD	EXPEDITION	5.4L Eddie Baue...	512608	1FMFU18L03L
A005	Mathews Nissan Inc	Open Sold	2009	Nissan	Altima	4dr Sdn I4 CVT ...	512732	1N4AL21E79C
A006	Mathews Nissan Inc	Closed Sold	2015	Nissan	Verso	4dr Sdn Auto 1...	512731	3N1CN7AP7FL

REPORTS

- Factory Reports
- Seller Run List
- Counter List
- Block Report
- Accounting Reports
  - Lane Detail
  - Post Block
  - Buyer Schedule
  - Seller Schedule
  - Settlement Schedule
  - Vehicle Schedule
  - Unsold Vehicle Schedule
  - Seller Charges Summary
- Run Number Detail
- YTD Summary
- General Ledger

- Select the **Sale Profile** application
- Select the 'Reports' then sub-menu 'Accounting Reports'
- Select the UnSold Vehicle Schedule Report

**Note: You must select the Sale Date from the grid before running the report**

### UnSold Vehicle Schedule

08/04/2022 Thursday

Sale Status Current

Lot	Account Name	Cust	VSN	Date - Time	Description	Buy Side	Sell Side	Total	State
B006	Credit Yes Auto	2088	512716	08/02/2022 - 03:00:04 PM	Fuel	\$0.0	\$15.00	\$15.00	IA
B007	Credit Yes Auto	2088	512717	08/02/2022 - 03:00:19 PM	Fuel	\$0.0	\$15.00	\$15.00	IA
					Fuel	<b>\$0.00</b>	<b>\$30.00</b>	<b>\$30.00</b>	
A046	231 Car Sales Inc.	301	512770	08/03/2022 - 04:56:52 PM	Transportation Pick Up	\$0.0	\$115.00	\$115.00	IA
					Transportation Pick Up	<b>\$0.00</b>	<b>\$115.00</b>	<b>\$115.00</b>	
A046	231 Car Sales Inc.	301	512770	08/03/2022 - 04:57:44 PM	Wash-N-Vac	\$0.0	\$12.00	\$12.00	IA
B006	Credit Yes Auto	2088	512716	08/03/2022 - 04:56:24 PM	Wash-N-Vac	\$0.0	\$36.00	\$36.00	IA
B007	Credit Yes Auto	2088	512717	08/03/2022 - 04:56:24 PM	Wash-N-Vac	\$0.0	\$36.00	\$36.00	IA
B010	Credit Yes Auto	2088	512712	08/03/2022 - 04:56:24 PM	Wash-N-Vac	\$0.0	\$36.00	\$36.00	IA
					Wash-N-Vac	<b>\$0.00</b>	<b>\$120.00</b>	<b>\$120.00</b>	
					<b>Total</b>	<b>\$0.00</b>	<b>\$265.00</b>	<b>\$265.00</b>	
B006	Credit Yes Auto	2088	512716	08/05/2022 - 12:38:21 PM	Fuel	\$0.0	-\$15.00	-\$15.00	IA
B007	Credit Yes Auto	2088	512717	08/05/2022 - 12:38:12 PM	Fuel	\$0.0	-\$15.00	-\$15.00	IA
A046	231 Car Sales Inc.	301	512770	08/04/2022 - 03:18:57 PM	Transportation Pick Up	\$0.0	-\$115.00	-\$115.00	IA
A046	231 Car Sales Inc.	301	512770	08/04/2022 - 03:18:56 PM	Wash-N-Vac	\$0.0	-\$12.00	-\$12.00	IA
B006	Credit Yes Auto	2088	512716	08/05/2022 - 12:38:21 PM	Wash-N-Vac	\$0.0	-\$36.00	-\$36.00	IA
B007	Credit Yes Auto	2088	512717	08/05/2022 - 12:38:12 PM	Wash-N-Vac	\$0.0	-\$36.00	-\$36.00	IA
B010	Credit Yes Auto	2088	512712	08/04/2022 - 02:46:31 PM	Wash-N-Vac	\$0.0	-\$36.00	-\$36.00	IA
					<b>Guided To Account</b>	<b>\$0.00</b>	<b>(\$265.00)</b>	<b>(\$265.00)</b>	
					<b>Grand Total for Vehicles</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

# Title Absent Report

The Title Absent report provides information for vehicles whose titles are outstanding as Title Absent or Title Float. You may run this report from the [Sale Profile](#) or [Payments and Deposits](#) application.

## From Sale Profile

- Select the [Sale Profile](#) application

The screenshot displays the 'Sale Profile' application interface. At the top, there's a navigation bar with 'Sale Profile' selected. Below it, a sidebar shows 'Consignment Sales' with 7 items. The main area features a table with columns: Date, Time, Name, Type, Status, Vehicle Count, Bidder Count, Seller Count, Guest Count, and Res. Allocation. The row for 10/05/2022 is highlighted. Below the table, there's a summary section with columns for Count and Percent, showing statistics for Sold (35, 52%), If Sale (0, 0%), No Sale (7, 10%), and Thru Block Total (42, 63%). The right sidebar shows a 'REPORTS' menu with 'Title Absent Report' selected.

- Select the Sale Date from the top grid
- Select Reports menu
- Select the Payments Report submenu then Title Absent Report
- This will launch the Report wizard

The screenshot shows the 'Dealer Select' dialog box. It has a 'To' dropdown menu at the top. Below it, there are fields for 'Account', 'Status', 'Type', 'Allowed', 'Orig Reg', and 'Last Visit'. There are two checkboxes: 'Include Announcements' (checked) and 'Business Day Aging' (unchecked). At the bottom, there are two more checkboxes: 'Select All' (unchecked) and 'Include Notifications' (checked). There are 'Ok' and 'Cancel' buttons at the bottom right.

- You can customize your report by selecting a specific Dealer or selecting the Select All checkbox for all dealers.
- You can include Notifications and Include Announcements by selecting the checkbox in your report.
- When finished Click "OK" to create and print your report.

## From Payments and Deposits

- Select the **Payments and Deposits** application

The screenshot shows the 'Payments and Deposits' application interface. The window title is 'Sale Profile Payments and Deposits'. The main area displays a table of transactions for a '2014 Mazda Mazda3 5dr HB Auto i Sport (Select Value) 1'. The table has columns for Trans ID, Run#, VSN, Title, Status, Date, Deposits, Payments, Account, Rep, Deposited Times, and Slip#. A row with Trans ID 10939 and Status TF is highlighted in red. On the left sidebar, 'Issued Checks' and 'Checks' are highlighted with red boxes. On the right sidebar, the 'REPORTS' menu is open, and 'Titles Absent' is highlighted with a red box.

- Select the Issued Checks Sash then Checks Section
- Select the Vehicle with a status of **TF** or **Title Float**
- Select Reports menus
- Select the Title Absent Report
- This will launch the Report wizard

The screenshot shows the 'Sale Date Select' dialog box. The 'Sale Dates' dropdown is set to 'Consign 10/12/2022'. The 'Account' dropdown is empty. There are checkboxes for 'Select All Sale Date', 'Include Un Cleared Checks', 'Business Day Aging', 'Select All Dealers', 'Include Announcements', and 'Include Notifications'. The 'Select All Dealers' checkbox is checked. There is a 'Days Filter' dropdown and 'Ok' and 'Cancel' buttons. A mouse cursor is pointing at the 'Ok' button.

- You can customize your report by selecting a specific Dealer in the Account field Dropdown or selecting the Select All checkbox for all dealers.
- Select the Sale Date from the Dropdown

- You can include Notifications and Include Announcements by selecting the checkbox in your report.
- When finished Click "OK" to create and print your report.