

Accounts Reports

FAQ

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Aged Trial Balance

The 'Aged' Trial Balance provides a view of Receivables relative to the passage of time since posting. This may help to identify which Dealers to collect from first. The report is aged according to:

- Total Due
- Current
- 7 - Day
- 14 - Day
- 21 - Day
- 30 - Day
- 60 - Day
- 90 - Day
- Select

- The **Account Management** application > Reports > Aged Trial Balance

The screenshot displays the Account Management application interface. At the top, a navigation bar shows 'Account Management' with a close icon. Below this, a sidebar on the left lists account categories: 'All Accounts' (762), '0 - 6 Days' (662), '7 - 13 Days' (20), '14 - 20 Days' (8), '21 - 29 Days' (10), '30 - 59 Days' (20), '60 - 89 Days' (17), and '90+ Days' (25). The main area contains search filters for Dealer Name, Address, City, ST, ZIP, Rep Name, Address, City, ST, ZIP, Type, and Phone. There are also dropdown menus for PERMISSIONS (Allowed, Status, Dunning) and a 'Show Invoices' link. A 'REPORTS' sidebar on the right lists 'Aged Trial Balance', 'Account Statement', 'Account Payments', and 'Detailed Trial Balance'. The main content area shows a table with columns: Dealer, Date, Days, Allowed, Status, Dunning, Paid, Due Auction, Current, 7 Day, and 14 Day. The table lists several dealers with their respective values. Below the table is an 'Invoice#' search field and a 'Search' button. At the bottom, there is another table with columns: Invoice#, Dealer, Date, VIN, Run#, Make, Model, Description, and Amount.

- This will launch the report wizard

Aged Trial Balance [X]

To:

Account: _____ Status: _____
 Type: _____ Allowed: _____
 Orig Reg: _____ Last Visit: _____

Begin Date: 04/23/2012 End Date: 09/20/2022

Select All Dealers [Ok] [Cancel]

- Select the specific Dealer in the To: Filed or 'All Dealers' checkbox
- Select the Date range that you would like to generate the report.
- Click 'OK' when done to create and print the report.

Report [Window Controls]

100%

Aged Trial Balance on Account

Clarksville Auto Auction

Dealer Name	Cust No.	Total Due	Current	30 Day	60 Day	90 Day	120 Day	180 Day
231 Car Sales Inc.	301	\$1,910.00	\$1,783.00	\$127.00	\$0.00	\$0.00	\$0.00	\$0.00
ADOPT AN AUTO INC	11	\$135.00	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ALEX DOWDY	993	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Altra Federal Credit Union	80	\$85.00	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ASAC INC	142	\$33.00	\$33.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BRASFIELD AUTO SALES LLC	707	-\$20.00	-\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Broadway Motors	361	\$840.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BRW Auto Sales	823	-\$10.00	-\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cap Rock Auto Remarketing	544	\$115.00	\$115.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAR-MART OF CLARKSVILLE	52	-\$1,059.00	-\$1,059.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carroll County Motors & SVC	43	-\$15.00	-\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CENTRAL MOTORS INC	564	\$25.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CERTIFIED AUTO BROKERS	837	\$145.00	\$145.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clarksville AA	2	\$90.00	\$0.00	\$0.00	\$0.00	\$90.00	\$0.00	\$0.00
COLTRANE AUTO SALES	492	-\$50.00	-\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Commordore Motors Inc	353	-\$20.50	-\$20.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Community Choice Financial	129	-\$170.00	-\$170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Credit Yes Auto	2088	\$438.00	\$438.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DAN MILLER'S USED CARS	617	-\$175.00	-\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DOUG'S AUTO SALES INC	30	\$15.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DRAKEWOOD AUTO SALES	751	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EASTEND AUTO MART LLC	109	-\$85.00	\$0.00	\$0.00	-\$85.00	\$0.00	\$0.00	\$0.00
FLEET STREET DEALER	6	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Freedom USA	839	\$25.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GARLAND MOTORSPORTS	168	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HERITAGE AUTO LLC	24	\$270.00	\$270.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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General Ledger

General Ledger is an accounting report, not a sales report. Behind each transaction is a posting event containing 'opening' and 'closing' entry(s) posted to the Ledger in real-time. A 'P&L' can be obtained at any time. The double-entry Ledger has a complete chart of Accounts.

There are two versions of General Ledger:

- GL Detail
- GL Summary

from the [Sale Profile](#) select Reports > Accounting Reports > General Ledger

The screenshot shows the 'Sale Profile' interface with a sidebar on the left containing navigation options like 'Consignment Sales', 'Created', 'Pending', 'Current', 'Closed', 'Open Sales', 'GSA Sales', and 'Factory Sales'. The main area displays a table with columns: Date, Time, Name, Type, Status, Vehicle Count, Bidder Count, Seller Count, Guest Count, and Res. Allocation. Below the table are tabs for 'Lane Detail', 'Registered Buyers', 'Registered Sellers', 'Run Numbers', and 'Registered Guests'. A summary table shows counts and percentages for 'Sold', 'If Sale', 'No Sale', and 'Thru Block Total'. A vehicle details table below that lists 'Run #', 'Seller', 'State', 'Year', 'Make', 'Model', 'Style', 'VSN', and 'VIN'. On the right, a 'REPORTS' sidebar is open, showing a tree view with 'Accounting Reports' expanded to 'General Ledger'.

This will launch the GL report wizard

The 'General Ledger' report wizard dialog box is shown with the following fields and options:

- Begin Date: 09/25/2022
- End Date: 09/20/2022
- Begin Time: 0:0:0 AM
- End Time: 11:59:59 PM
- From GL Code: 1000 - Receivables
- To GL Code: 9999
- Include GL Detail
- Exclude Paid Items
- LOB: [dropdown]
- Worksheet Version

Buttons for 'Ok' and 'Cancel' are at the bottom.

- Select a Date range
- Select the GL Code you want to run the report with
- For Detail, GL report Select the '**Include GL Detail**' checkbox
- Click '**OK**' when done to create and print report

GL Detail Report Example

General Ledger Detail
Clarksville Auto Auction

From Date 07/01/2022 0:0:0 AM to 09/20/2022 11:59:59 PM

Posting Date - Time	Posting Event	Code	Trans ID	LOB	Export Date	Debit	Credit	Balance
07/01/2022 - 10:59:21 AM	Sell Settle	84	100282	U		\$0.00	\$3,875.00	
07/01/2022 - 02:09:55 PM	Deposit Cash	20669	512083			\$0.00	\$315.00	
07/01/2022 - 02:09:59 PM	Deposit Cash	20624	512060			\$0.00	\$895.00	
07/07/2022 - 10:07:42 AM	Buy Settle	2036	512241	U		\$895.00	\$0.00	
07/07/2022 - 01:01:14 PM	Buy Settle	458	512429	U		\$425.00	\$0.00	
07/07/2022 - 02:42:00 PM	Sell Settle	84	100285	U		\$0.00	\$7,914.00	
07/07/2022 - 02:45:51 PM	Buy Settle	103	512199	LSUW		\$2,285.00	\$0.00	
07/14/2022 - 02:18:32 PM	Sell Settle	84	100288	U		\$0.00	\$5,125.00	
07/15/2022 - 09:00:58 AM	Sell Settle	84	100290	U		\$0.00	\$9,614.00	
07/15/2022 - 09:02:21 AM	Sell Settle	84	100294	U		\$0.00	\$20,279.00	
07/15/2022 - 09:03:25 AM	Sell Settle	632	100289	U		\$0.00	\$17,373.00	
07/18/2022 - 12:37:31 PM	Deposit Cash	20697	512424			\$0.00	\$3,295.00	
07/18/2022 - 12:37:41 PM	Deposit Cash	20783	512241			\$0.00	\$895.00	
07/18/2022 - 12:37:54 PM	Deposit Cash	20788	512429			\$0.00	\$425.00	
07/18/2022 - 12:38:05 PM	Deposit Cash	20798	512199			\$0.00	\$2,285.00	
07/21/2022 - 03:07:13 PM	Sell Settle	84	100296	U		\$0.00	\$9,830.00	
07/22/2022 - 11:33:56 AM	Buy Settle	2036	512508	U		\$1,465.00	\$0.00	
07/28/2022 - 02:20:42 PM	Sell Settle	84	100300	U		\$0.00	\$8,930.00	
07/28/2022 - 03:17:39 PM	Sell Settle	84	100298	U		\$0.00	\$8,055.00	
07/29/2022 - 01:47:51 PM	Deposit Cash	21029	512508			\$0.00	\$1,465.00	
08/03/2022 - 09:32:00 AM	Buy Settle	2036	512463	U		\$16,765.00	\$0.00	
08/04/2022 - 03:36:41 PM	Sell Settle	84	100304	U		\$0.00	\$785.00	
08/04/2022 - 03:51:59 PM	Sell Settle	84	100305	U		\$0.00	\$17,110.00	
08/05/2022 - 01:00:44 PM	Buy Settle	1014	512700	U		\$1,265.00	\$0.00	
08/05/2022 - 01:00:48 PM	Buy Settle	1014	512702	U		\$1,875.00	\$0.00	
08/05/2022 - 01:00:51 PM	Buy Settle	1014	512724	U		\$525.00	\$0.00	
08/05/2022 - 01:00:57 PM	Buy Settle	1014	512732	U		\$795.00	\$0.00	
08/05/2022 - 01:01:00 PM	Buy Settle	1014	512756	U		\$1,165.00	\$0.00	

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GL Summary Report Example

General Ledger

Clarksville Auto Auction

From Date 07/01/2022 0:0:0 AM to 09/20/2022 11:59:59 PM

Posting Date - Time	Posting Event	Code	Trans ID	LOB	Export Date	Debit	Credit	Balance
	Cash	38	1010			\$29,271.00	\$119,047.00	-\$89,776.00
	Checks on Hand	377	1011			\$1,203,064.00	\$1,295,115.00	-\$92,051.00
	Floor Plans on Hand	104	1013			\$594,450.00	\$604,145.00	-\$9,695.00
	Issued Checks	238	1015			\$149,930.00	\$1,681,364.00	-\$1,531,434.00
	CashinBank	231	1020			\$1,735,825.00	\$66,390.00	\$1,669,435.00
	Accounts Receivable	847	1035			\$40,556.00	\$33,368.00	\$7,188.00
	Car ARBuyer	798	1045			\$1,804,845.00	\$1,916,650.00	-\$111,805.00
	Car ARSeller	84	1055			\$13,048.00	\$7,829.00	\$5,219.00
	Asset Total	8				\$5,570,989.00	\$5,723,908.00	-\$152,919.00
	Representative	998	4000			\$2,005,585.00	\$1,746,835.00	\$258,750.00
	Liability Total	1				\$2,005,585.00	\$1,746,835.00	\$258,750.00